



About TCG Nordica gallery

TCG Nordica offers a large staffed exhibition space for a variety of art forms, including painting, sculpture, installation and performance. TCG Nordica aims to create an international art, event and meeting space that is accessible to all sectors of the local community, including children. Our vision statement is: **“Stimulating reflection on human worth as expressed in various art forms”**

Exhibition Rules and Contract

Please read this document carefully as it covers many important issues regarding the exhibition process at TCG Nordica.

Exhibition Proposal

Artists proposing to exhibit must send us as much information as possible about their proposed exhibition. All decisions about exhibitions are taken by the gallery team at TCG Nordica, therefore your proposal should include **enough images to give us a clear idea of your work** (prints, slides, CD or DVD are all accepted, please indicated, size, media and date created for all work). If you are proposing an exhibition of new work we need to see recent images that give us a clear idea of your body of work. You must also include a CV/Resume, and a written statement outlining the proposed exhibition. Please note that TCG Nordica is a multi-use space. We are able and willing to exhibit a wide variety of work including large installations, however some flexibility on behalf of the artist is required. The exhibition space must be returned to its original state after the exhibition, the artist/s is responsible for any cost incurred.

TCG Nordica usually plans exhibitions **6 months to 1 year in advance**, therefore the earlier you make a proposal the more time we have to consider it and then, if you are successful, to plan your exhibition.

If your proposal is accepted it cannot be confirmed before further discussions have taken place between you and TCG Nordica's exhibition staff. These discussions will confirm all the details of your exhibition including; exhibition content, dates and publicity.

An exhibition is confirmed once both parties have signed the contract and a deposit is paid. TCG Nordica will always take steps to fulfill its responsibilities

but cannot be held responsible for cancellations and changes to any proposed exhibition for reasons beyond our control.

We see each exhibition as a co-operation between the artist/s and TCG Nordica, therefore a good flow of communication between the 2 parties is essential. If this does not happen then TCG Nordica reserves the right to cancel an exhibition and the artist/s will lose their deposit.

Proposals can be sent to: TCG Nordica address or email(see the below). **Do not send original work** as we cannot return your proposal, however you are welcome to collect it in person.

Accepted Exhibition

Once a proposal for an exhibition is accepted both parties agree to work to the following deadlines and agreements.

1. Artist/s contact details:

Name:

Telephone:

E-mail:

Web site:

2. Exhibition dates:

exhibition opening:

exhibition closes:

3. Exhibition set up, work should normally arrive 3 days before the opening work to arrive at TCG Nordica:

work to be collected from TCG Nordica:

4. Exhibition opening, TCG Nordica provides a basic buffet including wine and hosts in both Chinese and English.

date and time:

5. Deposit

deposit of 1000RMB paid, date:

(please note that this deposit is on top of the exhibition fee of 4000RMB, however the deposit is returned to the artist/s if no damage has occurred during the exhibition)

6. Publicity:

The artist/s are responsible for the production and costs of invitation postcards and posters, this includes design and printing. TCG Nordica has good contacts for printing both the postcards and the posters, we can help with this. We can also help with design but this is charged as extra. All publicity must include the TCG Nordica logo which we can provide. Example postcards and

posters can also be provided. TCG Nordica also requires an email version of the invitation postcard to send out to our contacts and 300 actual postcards for inviting special guests.

*Example costs for postcard and posters:
1000 postcards approximately 1300RMB
15 posters approximately 200RMB*

The exhibition must also include a CV/Resume, labels for all the work and an artist's statement about the exhibition.

All publicity material must be in both Chinese and English. TCG Nordica can provide translation for general documents such as the postcard, poster, CV/Resume and labels, and this is included in the exhibition fee. However, if the artist requires translation of long or complex documents, we will introduce you to a professional translator.

7. TCG Nordica will take the greatest care with your work, however we cannot take responsibility for any damage to any material received, used or displayed as part of the exhibition. This includes transport to and from the gallery as well as the setting up and the exhibition itself. Please understand that there is no suitable system of insurance for artworks in China.

8. TCG Nordica acts as the curator for each exhibition unless otherwise agreed. Therefore we reserve the right to refuse to exhibit any work we believe is unsuitable.

Exhibition Costs

Each exhibition at TCG Nordica costs 4000RMB + 1000RMB returnable deposit.

This includes:

- rent of TCG Nordica for an agreed period
- all electricity and service charges
- TCG Nordica's basic buffet including wine (larger buffets can be organised but cost more and a 15% service charge will be added)
- Chinese and English speaking hosts for the opening
- English translation for postcards, posters, CV/Resume and labels
- daily care during the period of the exhibition

Deposit

RMB1000 deposit is required to cover any possible damage, (this will be returned if no damage has occurred). Payment is required when the contract is signed.

Commission: TCG Nordica charges 35% commission on any work sold.

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TCG Nordica